

SEP 16 1953

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT: Transfer of non-CIA Cable Dissemination Responsibility

1. It is recommended that the request of the Chief of Administration, DD/P, (See: Tab A) for the transfer of non-CIA cable dissemination responsibility, together with the three employees assigned to that activity be approved. It is further recommended that an adjustment of personnel ceiling authorization be made to reduce the DCI's authorization by three and increase DD/P's authorization by three. This adjustment will not change the overall total for the Agency.

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3. Attention is invited to the fact that this activity, which was originally attached to the Office of Communications, was subsequently transferred to the DCI's T/O and established as the Cable Secretariat. Present request is therefore to transfer this function from the Cable Secretariat, DCI, to DD/P/OIS/DD/P, including positions and funds.

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GEORGE H. NELSON  
Personnel Director

X Action by Approving Authority:

Date \_\_\_\_\_

Distribution:

Approved:

- 0 & 1 - Personnel Director
- 1 - Comptroller
- 1 - Prds
- 1 - CWD
- 1 - DD/P/Admin
- 1 - Acting DD/A *chron*

*19/ Lawrence R. Houston*  
Acting Deputy Director  
(Administration)

3 Enclosures

- 1. Memo to CWD from DD/P Admin, 4 Sept. 1953 (Tab A)
- 2. Memo to DD/P from DD/P/OIS, 7 August 1953 (Tab B)
- 3. Memo to DD/P from FI Admin, 24 August 1953 (Tab C)

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ORIGINAL DOCUMENT MISSING PAGE(S):

*missing 3 Enclosure to A, B, C*